**Minutes of Friends of Kelsall School PTA AGM Meeting on the 24TH Sept 2014**

**Present – David Wearing, Andy Hunt, Lorna Hunt, Julie Cradock, Christy Ward, Daniel Gasgarth, Karen Johnson, Vicky Pipes, Marcus Pawley**

**Apologies –Richard Brookfield, Karen Hawkins, Katie Whiteman, Dawn Wisbey, Nic Badger**

**Welcome**

* **2013/2014 - Fundraising**

Mr Wearing opened the meeting welcomed all in attendance. He confirmed that 2013/14 fundraising was a huge success enabling the 24 IPads to be purchased; these will be implemented in classes once a required Mini Mac software app has been purchased.

* **Chairpersons Report** – The Chairpersons report was read out to all which is to be distributed and put on the website.
* **Treasurers Report** – It was confirmed that the income for 2013/14 was £7678 with expenditure in the year including 24 IPads, Y6 Leavers Gifts, Play Area Maintenance and Stage modifications.
* **Constitution -**

It was confirmed that a copy of the PTA constitution was required. RB to obtain a copy from Katie Whiteman.

* **PTA Members Election of Roles –**
	1. It was agreed the 2013/2014 PTA Roles would be as follows:
		+ 1. Richard Brookfield – Chair
			2. David Wearing – Deputy Chair
			3. Andy Hunt – Treasurer
			4. Julie Cradock - Secretary
* **PTA Visibility and Communication**
	1. It was agreed to focus on 3 main areas of communication in 2013/2014
	2. (1) – Twitter

(2) – PTA Notice Board/TV Notice boards - Lorna Hunt and Vicky Pipes agreed to refresh and maintain displays to include photos of events using the new TV displays as much as possible.

(3) – PTA Newsletter – Following the success of the Friday Flyer it was agreed that the PTA would create a monthly newsletter to communicate events, fundraising, thanks, photos etc. in a similar form to the Friday Flyer but with its own distinct logo and colouring. Julie Cradock agreed to take ownership and draft the first newsletter which would be distributed to all prior to 9th Oct for review. David Wearing agreed to discuss the possibility of a PTA Logo being created FOC with the school marketing company.

* **Email**

David Wearing agreed to create a ‘@kelsall.cheshire.sch.uk’ PTA email address to facilitate communication going forward. Probably pta@kelsall.cheshire.sch.uk

* **EVENTS 2014/2015**

It was agreed to try and get all dates in the diary before the first newsletter is published

* 1. **Disco Dates : 14th November 2014, 6Th Feb 2015, 15th May 2015**
	2. Bethany Spray has kindly agreed to continue organising these and Karen Johnson has volunteered to assist.
	3. **Beer Festival 7th November and 8th November 2014**
	4. Richard Brookfield to liaise with organising committee
	5. **Christmas Fair 12TH Dec 2014**
	6. Julie Cradock and Lorna Hunt to head organising committee
	7. **Bingo 9TH May 2015? TBC -** Organiser Richard Brookfield
	8. **Summer Fair 6th June 2015 –** Organiser Nic Badger - TBC
	9. **Gnome Hunt 5th July 2015** – Organiser Julie Cradock
	10. **Film Night (Methodist Church)** – Date pending confirmation of church availability – Lorna to confirm
	11. **Quiz Night (Venue and Date TBA)** - Potential options Lord Binning, School & Willington Hall.
	12. **Family End of Term BBQ** – Date TBA Est July
	13. **Art Exhibition & Auction** – (Venue & Date TBA) – Julie Cradock to organise venue and auction. Mr Clayton via Mr Wearing to organise art exhibits/pieces.

**Date of next meeting 25th November 2014, 18:00 at School**